

A special meeting of the Montague Retirement Board, duly posted, was held in the Town Hall Downstairs Meeting Room at One Avenue A, Turners Falls, MA on the above date, and came to order at 11:00 AM. This meeting was not recorded.

Retirement Board Members Present: Carolyn Olsen, Cheryl Clark, Marianne Fiske, David Dion, and Steven Ellis were present.

Retirement Board Staff Present: Administrator Deb Underhill was present.

New Retirement Board Office Space: Steven Ellis updated the board on the progress and process for renovating a basement office for use by the Retirement Board. The Town will act as general contractor and is moving forward as quickly as possible. The work involved will include removing 3 interior walls, moving the electrical wiring currently in those walls, installing an ERV and mini split, carpeting the floor, painting, and adding a door in the hallway to prevent public access to the remainder of the basement. The Board has also requested that the interior office doorway to another space be sheet-rocked over. The Town currently has a quote of \$9,500 for the electrical work and expects the ERV and mini split to run close to \$10,000. While the Town will pay for the work required to make it a usable space, they are asking that the Retirement Board pay for expenses that are made specifically at the request of the Retirement Board or necessary for their relocation. Specifically, the Town is asking the Retirement Board to pay for the additional electrical work involved with removing the three small interior walls, carpeting, painting, closing of the interior doorway, and adding the doorway that will block the remainder of the basement from public access. The Town's DPW will both demo the interior walls and move the current office furnishings and equipment to the new office.

On a motion made by Marianne Fiske and seconded by Cheryl Clark, the Board voted to contribute \$10,000 towards the cost of the additional electrical work involved with removing the three small interior walls, carpeting, painting, closing of the interior doorway, and adding the doorway that will block the remainder of the basement from public access.

5 in Favor 0 Opposed 0 Abstained

Adjournment:

On a motion made by Marianne Fiske and seconded by David Dion, the Board voted to adjourn at 11:30 AM.

5 in Favor 0 Opposed 0 Abstained

APPROVED BY THE MONTAGUE BOARD OF RETIREMENT

Carolyn Olsen, Chairperson

respectfully submitted,

Cheryl Clark

Carolyn Olsen

Chairperson

Montague Retirement Board

David Dion

Marianne Fiske

Steven Ellis

Upcoming Meetings:

Tuesday, June 28, 2022 at 9 AM – COLA Vote